Wednesday 19th November

**Parents’ Evening - Thursday, 24th November 2016**

Dear Parents

We will be holding our main Parents’ Evening for this term on **Thursday 24th November 2016**. Arrangements will be made for you to view your child’s workbooks and to have a 5 minute appointment with the class teacher.

Some class teachers will be offering appointments on other evenings during the week beginning Monday 21st November 2016, but all teachers will have appointments available until 7.00pm on the Thursday evening.

Will you please return the attached slip preferably by **Monday morning 7th November** so that we can organise appointment times.

See below for reply slip. Please tick one or more boxes to indicate which time would be convenient for you. We will try to give you an appointment during your preferred time, but cannot guarantee to do so. We look forward to seeing you next week!

Yours sincerely,

Mr S Hanley

Headteacher

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Monday 21st November** | | **Wednesday 23rd November** | |
| 3.30 – 4.00pm |  | 3.30 – 4.00pm |  |
| 4.00 – 4.30pm |  | 4.00 – 4.30pm |  |
| 4.30 – 5.00pm |  | 4.30 – 5.00pm |  |
| **Tuesday 22nd November** | | **Thursday 24th November** | |
| 4.15 – 4.45pm |  | 3.30 - 4.30pm |  |
| 4.45 – 5.15pm |  | 5.00 - 6.00pm |  |
|  |  | 6.00 - 7.00pm |  |

Signed……………………………….Parent/Carer